

1. Call to Order

Dennis Imler, Chairman, called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Starr's Cave Nature Center

Those Members Present: Dennis Imler, Cathy Ziglar, Stacey Rector, David Riley and Jim Steer

Those Members Absent: None.

Others Present: Supervisor Beck, Amanda Delperdang, Chris Lee, Kim Perlstein and Joel Behne

2. Additions and Deletions to Agenda:

- a. Addition to #11 Old Business. 50th Anniversary
- b. Addition to #12 New Business. Resignation - Kling

3. Delegations/Public Input:

- a. None.

4. Election of Officers – 2012:

- a. Member reappointment. Chairman Dennis Imler was reappointed to a second 5 year term. He read his oath of office for the record and signed his name.

#01 Motion by David Riley, seconded by Cathy Ziglar, to approve the reappointment of Dennis Imler to a new five year term as a board member Motion passed unanimously by all members present

- b. **Chairman:**
#02 Motion by James Steer, seconded by Cathy Ziglar, to elect David Riley to the position of Chairman. Motion passed unanimously by all members present

- c. **Vice-Chairman:**
#03 Motion by David Riley, seconded by Cathy Ziglar, to elect Stacey Rector to the position of Vice-Chairman. Motion passed unanimously by all members present

- d. **Secretary/Treasurer:**
#04 Motion by David Riley, seconded by James Steer, to elect Cathy Ziglar to the position of Secretary/Treasurer. Motion passed unanimously by all members present

5. Approval of Minutes:

- #05 Motion by Dennis Imler, seconded by James Steer, to approve the minutes of the December 14th, 2011 board meeting. Motion passed unanimously by all members present.

6. Approval of Report of Activities for December 2011:

- #06 a. Motion by Stacey Rector, seconded by Cathy Ziglar, to approve the reports of activity for December 2011. Motion passed unanimously by all members present.

7. Approval of Claims for December 2011:

- #07 a. Motion by James Steer, seconded by Dennis Imler, to approve the claims for December 2011. Motion passed unanimously by all members present.

8. Acceptance of Donations:

- a. Julie Winters. \$50.00 to be used for two Summer Camp Scholarships in honor of her parents.
- b. Kiwanis. \$1,000.00 to be used for the Aldo Leopold Outdoor Classroom.

9. Committee Appointments & Reports:

- a. Chairman Riley appointed James Steer to the Shooting Range Committee. Dennis Imler to the Flint River Trail Committee. Cathy Ziglar to the Witte Observatory Committee and as chair David Riley will take over the responsibility for the REAP Committee.
- b. **Shooting Range:** Jim Steer, No report. A meeting has been scheduled for January.
- c. **Flint River Trails:** David Riley - No report. Director Perlstein reported that a conference call is scheduled with DOT. The area that had been disturbed will need to be mitigated at a later time.
- d. **Observatory:** Ziglar – No report.
- e. **REAP:** Imler. No report. Member Ziglar will be attending the upcoming R.E.A.P. Conference in Des Moines.

10. Project Updates:

- a. Operations Supervisor: Chris Lee reported:
 - Provided the board members with a schedule of work for the upcoming year.
 - Updated the board on an illegal dumping event at SCP&P. Suspect was located, ticketed and has appeared in court. Restitution has been requested through the court process.
 - Cabin. Kevin Moore is working on a floor plan at this time.

11. Old Business:

- a. 50th Anniversary update:
 - Materials bearing the new 50th Anniversary Logo were provided to board members.
 - The Hawk Eye will be featuring a 50th Anniversary write-up in the paper. Former and current members to be interviewed for that event will be Chairman Riley, Former Board Member Dan Wiedemeier, Former Director Jeff Bergman and Former Operations Supervisor Mark Lieurance.
 - KCPS will be interviewing Director Perlstein live on Friday January 06.
 - Monthly press releases will be provided to local media.
 - Partners for Conservation; new brochure provided to board.
 - Road signs at Big Hollow have been placed. E911 Addresses have been assigned to specific locations. Rangers House is now addressed on “Ranger Lane” instead of 152nd Avenue.
 - Polar plunge is set for January 21st. Starting at 12:30 p.m.

12. New Business:

- a. **Beer and Wine Permit for SCNC for DMC Secondary Roads Holiday Party.**
#08 Motion by Cathy Ziglar, seconded by Dennis Imler, to approve the use of Beer and Wine in the Nature Center by the DMC Secondary Roads Department for their Holiday party in March of 2012. Motion passed unanimously by all members present.
- b. **Budget Update:**
Director Perlstein updated the board on the budget requests that have been made and forwarded to the Auditor’s Office for FY12/13. Conservation budget hearing will be held on January 18th at 2:00 p.m.
Director Perlstein has recommended a 3% increase in salary for all staff. Director requested that the board make the recommendation for the Directors wage increase if any.
#09 Motion by Dennis Imler, seconded by Jim Steer, to approve a 3% salary increase for Director Perlstein for the FY12/13 budget year. Motion passed unanimously by all members present.
- c. **Resignation – Kling:**
Director Perlstein presented a letter of resignation that had been received from Elizabeth Kling. Elizabeth has turned in her resignation effective January 31, 2012.
#10 Motion by Cathy Ziglar, seconded by Dennis Imler, to accept the letter of resignation as requested. Motion passed unanimously by all members present.

13. Informational Items/Correspondence/Board Comments:

- a. None

14. Adjournment:

- #11 a. A motion by Dennis Imler, seconded by James Steer, to adjourn the January 04, 2012 board meeting. Motion passed unanimously by all members present. Meeting adjourned at 6:10 p.m. Motion passed unanimously by all members present.

David Riley, Chair

Cathy Ziglar, Secretary/Treasurer